

Access Conditions Viterra Port Terminals Third Party Inspection Agencies



This policy outlines the access that will be provided for Third Party Inspection Agencies (TPIA) or Superintending Companies to Viterra Port Terminals for the purpose of collecting final shipping samples on behalf of export customers.

Viterra has a direct commercial relationship with its export customers. It is a requirement that these customers must advise Viterra, prior to vessel arrival, that they have contracted a TPIA or Superintending Company to collect final shipping samples on their behalf. Such advice must be by written authorisation. Viterra will accept specific instructions in the comments section of customer bookings made in Ezigrain as written authorisation.

Viterra has responsibility for the safety of anyone who enters its terminals. TPIA or Superintending Company staff must comply with all Viterra safety policies and directions while on any Viterra site.

TPIA or Superintending Company staff must also comply with any port access or maritime security requirements that may be applicable when entering any Viterra sites.

It is the customer's responsibility to ensure that the TPIA or Superintending Company staff are aware of, and fully compliant with, Viterra's conditions contained within this protocol.

Third Party Inspection Agencies (TPIA) and Superintending companies on site:

- All TPIA and Superintending Company staff requiring access to a Viterra terminal must undergo all necessary site and safety SHE induction training.
- A local Viterra contact will be provided to the TPIA or Superintending Company for each Viterra Terminal in relation to any queries or requests. Please refer to the full contact details for all Viterra sites included in this document below.
- All access conditions, sample requirements, certificates, data and other expectations should be clearly understood and documented by the export customer on the Viterra Ezigrain booking form(s) prior to commencement of vessel.
- TPIA and Superintending Company staff may be provided escorted access to operational areas by prior agreement. TPIAs and Superintending Company staff must not enter operational areas unless approved by Viterra terminal management and accompanied by a Viterra employee.
- If requested by the customer, Viterra will provide the TPIA or Superintending Company with 500mt running samples (or as requested, but no less than 500mt). However Viterra will only recognise loading directions from its customer.
- Viterra will provide TPIA or Superintending Company personnel with regular tonnage updates and final vessel / hatch tonnages, however Viterra will not provide information as to the cells and / or grades being loaded.
- TPIA and Superintending Company personnel are able to monitor the loading of a vessel but will not be permitted to enter any Viterra Terminal control room and must not interfere with operational matters. Issues such as requests for additional tonnage at the end of a vessel, why a delay occurs, etc. are between Viterra and the agent/customer.
- Viterra will not at any time discuss or provide to TPIAs or Superintending Companies, information that may be considered commercially confidential.
- Upon completion of loading, TPIAs and Superintending Companies may collect samples at a designated point from the Viterra terminal in accordance with the instructions provided by the Viterra customer along with weights and other agreed information.
- Viterra will provide TPIAs and Superintending Companies with copies of weigher testing certificates, and request for these certificates should be directed to Viterra's Shipping Services Manager.
- The collection of samples by Viterra will be charged for in accordance with Viterra's Pricing Procedures and Protocol Manual.

UNCONTROLLED WHEN PRINTED

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| Terminal Operations Management Listing | | | | | | | | | | | | |
|--|--------------------|--------------|--------------------|--------------|---------------------|--------------|---------------|------|------------------------|----------|-----------------|--------------|
| Business Centre | Operations Manager | | Administrator | | Reliability Manager | | Group | Site | Operations Coordinator | | Site Supervisor | |
| Adelaide Ports | Neil Carr | 043 8835 941 | Ruth Taylor | 08447 3089 | Alistair Ryan | 0428 845 944 | Port Adelaide | IHB | Trevor May | 0412 668 | Brenton Crosby | 0467 737 238 |
| | | | | | | | Outer Harbor | OHB | Trevor May | 0412 668 | | |
| Port Lincoln Terminal | Nick Pratt | 0477 312 552 | Paula Kenny | 0457 722 344 | Larry Scott | 0477 316 578 | Port Lincoln | LIN | Brenton Bascombe | 0477 309 | Nicolas Vette | 0439 257 010 |
| Thevenard | Nick Pratt | 0477 312 552 | Paula Kenny | 0457 722 344 | Larry Scott | 0477 316 578 | Thevenard | THE | Sean Sleep | 0459 841 | Tony Cox | 0428 830 137 |
| Yorke Peninsula | Jack Tansley | 0408 191 451 | Nikki Greenshields | 0438 686 999 | Travis Taylor | 0467 818 120 | Ardrossan | ARD | Mark Abell | 0499 342 | David Zilm | 0437 718 078 |
| | | | | | | | Port Giles | GIL | Mark Abell | 0499 342 | Jason Hickman | 0437 520 800 |
| | | | | | | | Wallaroo | WAL | Jarrold Russel | 0448 628 | Ben Abela | 0466 135 326 |

| Site phone number | | |
|-------------------|-----------|-----------|
| Port Adelaide | 8249 6507 | 8249 6508 |
| Port Lincoln | 8682 1888 | |
| Port Giles | 8852 8022 | |
| Wallaroo | 8823 2300 | |
| Thevenard | 8625 2212 | |
| Ardrossan | 8837 3306 | |